

## Branch Chair

“Whether you want to get involved in caring, fundraising, awareness raising or campaigning, you won’t fail to be uplifted by this community. And you will soon find yourself making a difference, even if it’s just in small steps. Every step is pushing us towards better care and the ultimate goal, a cure.” David, volunteer

### What’s involved?

- Plan, prepare for and facilitate committee meetings
- Ensure appropriate decisions are made in a timely way when required
- Support branch volunteers in planning and coordinating branch activities
- Ensure branch volunteers are aware of and follow the Association’s policies and procedures
- Work in partnership with staff to recruit new volunteers and induct and mentor new volunteers
- Act as an ambassador for the Association and as a host at branch events

### This role will suit me if I:

- Have leadership skills, facilitation skills and experience of running meetings
- Have good communication and interpersonal skills
- Am able to act in an impartial way
- Am able to delegate work



### What’s in it for me?

- Enhance your leadership skills
- Make a positive impact to the lives of people affected by MND
- Become part of a friendly and dedicated team
- Get access to a range of learning opportunities

### How flexible is the role?

The Branch Chair will usually work for approximately 2-3 hours a week and facilitate on average 4 meetings a year.

### What sort of training/induction will I receive before starting?

You’ll be inducted into the role and informed about the Association. As part of this, you will receive e-learning, face-to-face training and mentoring. The training programme will also include experiential and reflective learning.

### What’s the next step?

Get further information by emailing [volunteering@mndassociation.org](mailto:volunteering@mndassociation.org) or call us on 01604 611681  
We encourage and welcome applications from all backgrounds and all communities